



CARITAS CHALLENGE CHALLENGE BUDGET

TOTAL EXPENSES

Examples: food, event costs (e.g. venue, portaloos, etc.), activity costs (e.g. string, tape, etc.), etc.

Item	Quantity	Unit Cost (Cost per item)	Total cost (Quantity x Unit Cost)

A. TOTAL EXPENSES:

INCOMING MONIES

Examples: Participation fees, donations, event sponsorships, etc.

Note: You may choose to have a small participation fee to cover the costs of running the event, or offset costs by seeking donations and utilising venues you have ready access to and materials on hand. You may also choose to set an amount that participants need to get from sponsorship (e.g. \$50).

Item	Quantity	Unit Cost (Cost per item)	Total incoming (Quantity x Unit Cost)

B. TOTAL INCOMING:

**C. TOTAL COST:
(A - B)**