



Catholic Volunteers
Overseas

Level 1, Catholic Centre
22-30 Hill Street, Thorndon
Wellington 6144
PO Box 12-193, Wellington 6144

VOLUNTEER ASSISTANCE REQUEST

Partner Organisation Details

Organisation Name	Divine Word University
Principal Contact	Prof Jerzy Kuzma
Contact Details	Postal: Divine Word University (main Campus) Madang 511, Nabasa Rd Papua New Guinea Telephone: Mobile: +675 70057603 Email: jkuzma@dwu.ac.pg

Request

Assignment Description	<i>To teach medical students basic clinical skills including proper history taking, physical examination and clinical reasoning. Refine and improve our teaching materials. There is a possibility to have a part-time clinical involvement in DWU Medical Clinic, and Alexishafen Rural Hospital (church facility)</i>
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Timeframe	Preferred start date: June 2019 or January 2020 Preferred end date: Duration of placement: 6 months

Volunteer Expertise Required

What qualifications should the volunteer have?	General practitioner or other specialty doctor with general clinical skills, MBBS or MD or higher
What experience should the volunteer have?	2-3 years clinical working experience



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Does the volunteer need an understanding of the local culture prior to placement?	Deep understanding of culture not required
What language would the volunteer be using?	English
What other skills would be useful?	Team work

Partnership Structure

What organisation or institution will the volunteer be working with?	The Department of Medicine in the Faculty of Medicine and Health Sciences, at Divine Word University
Who will the volunteer be working with?	All the international team from the Department of Medicine (7PNG, 2 Indian, 1 French, 1 Duch, 1 Polish)
How is the volunteer assisting with building local capacity (training local people, improving skills etc.)?	Will train local staff to take over teaching the unit, share teaching experience and skills with local staff, review the program of the unit
Have local people been consulted in the formation of this assignment?	Yes, both the department staff and HR are working for employing a GP to the program
What assessment of the social impacts (including gender) have been made?	DWU actively promote gender balance in students enrolment and conduct many initiatives aiming at gender equality



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What assessment of the environmental impact have been made?	Not relevant
What is the expected cost of this assignment?	<i>DWU will provide salaries at local rate, safe house on the main campus. Possibly expect to supplement local salary, ticket and insurance</i>
What other resources are required?	<i>If any, please state.</i>
Approval from the Diocesan Bishop is required .	<i>While the DWU is collaborating closely with bishops and the catholic church it is independent body and formally do not seek the bishop approval. If CVO still requires that approval, we can obtain the letter from the bishop or DWU President.</i>

Volunteer Contract Terms

Wage Payment What is the remuneration being offered? Is there a local salary or wage attached to the position?	With master level ~ 80,000PGK With PHD level ~ 100,00PGK
Accommodation Please describe: <ul style="list-style-type: none"> • Type of dwelling • Shared or independent? • Availability of electricity • Running water and toilet facilities • Fridge/cooking facilities • Access to shops/markets/supplies 	Independent flat, electricity available (DWU generators switch on automatically), running cold and hot water, toilet, shower, fridge, cooking facilities Large shop on the campus Organized access to market
Food Will meals be provided? (Please give details –which meals, and with who?)	There is staff mess providing three meals per day and Caffey
Transport Is there a vehicle/transport available for independent use? Please describe.	No, there are university vehicles that can provide transport if needed
Health Care What access is there to medical/health services?	Medical clinic and lab on the DWU campus, Provincial Hospital with private ward, 700m from the university with new OT and specialists within the core medical specialties



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A handwritten signature in black ink, which appears to read 'Catharina Vossen'.

Signed

Date 14.05.2019

Thank you for your request. You will be contacted immediately upon receipt of this request, and if accepted, we will endeavour to fulfil it as soon as possible.

Kind Regards,

Catharina Vossen
Catholic Volunteers Overseas
Caritas Aotearoa New Zealand

