



Catholic Volunteers
Overseas

Level 1, Catholic Centre
22-30 Hill Street, Thorndon
Wellington 6144
PO Box 12-193, Wellington 6144

VOLUNTEER ASSISTANCE REQUEST

Partner Organisation Details

Organisation Name	Divine Word University, Faculty of Medicine and Health Sciences
Principal Contact	Prof Jerzy Kuzma
Contact Details	Postal: Divine Word University (main Campus) Madang 511, Nabasa Rd Papua New Guinea Telephone: Mobile: +675 70057603 Email: jkuzma@dwu.ac.pg

Request

Assignment Description	Refine teaching materials, the obstetrics and gynaecology unit outline, deliver the teaching in this field as well as clinical supervision for the medical students; provide academic leadership and share field expertise with local staff. Possible part-time clinical involvement in the O&G ward of the provincial hospital and/or the maternity ward at Alexishafen Rural Hospital
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Timeframe	Preferred start date: 20 January, 2020 Preferred end date: 30 June, 2020 Duration of placement: 6 months

Volunteer Expertise Required

What qualifications should the volunteer have?	Specialization in the obstetrics & gynaecology
What experience should the volunteer have?	min 1-2-year work experience as specialist, desirable some teaching experience



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Does the volunteer need an understanding of the local culture prior to placement?	Deep understanding of local culture not required
What language would the volunteer be using?	English
What other skills would be useful?	Team work

Partnership Structure

What organisation or institution will the volunteer be working with?	Divine Word University, Department of Medicine in the Faculty of Medicine and Health Sciences
Who will the volunteer be working with?	All the international team from the Department of Medicine (7PNG, 2 Indian, 1 French, 1 Duch, 1 Polish)
How is the volunteer assisting with building local capacity (training local people, improving skills etc.)?	Will train local staff to take over teaching the unit, share teaching experience and skills with local staff, review the program of the unit
Have local people been consulted in the formation of this assignment?	Yes, both the department staff and HR are working for 1 year to fill the position. Our current O&G specialist is leaving this year.
What assessment of the social impacts (including gender) have been made?	The unit is named Woman health and covers also issues of gender violence, women's dignity and rights etc.



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What assessment of the environmental impact have been made?	Not relevant
What is the expected cost of this assignment?	DWU will provide salaries at local rate, safe house on the main campus. Possibly expect to supplement a local salary, the ticket and insurance
What other resources are required?	<i>If any, please state.</i>
Approval from the Diocesan Bishop is required .	<i>Please attach evidence (e.g. Bishop's signature or a letter). While the DWU is collaborating closely with bishops and the catholic church it is independent body and formally do not seek the bishop approval. If CVO requires that approval we can obtain the letter from the bishop or from the DWU President.</i>

Volunteer Contract Terms

Wage Payment What is the remuneration being offered? Is there a local salary or wage attached to the position?	With master level ~ 80,000PGK With PHD level ~ 100,00PGK
Accommodation Please describe: <ul style="list-style-type: none"> Type of dwelling Shared or independent? Availability of electricity Running water and toilet facilities Fridge/cooking facilities Access to shops/markets/supplies 	Independent flat, electricity available (DWU generators switch on automatically), running cold and hot water, toilet, shower, fridge, cooking facilities Large shop on the campus Organized access to market and other shops
Food Will meals be provided? (Please give details –which meals, and with who?)	There is staff mess providing three meals per day and Caffey on the campus
Transport Is there a vehicle/transport available for independent use? Please describe.	No, there are university vehicles that can provide transport if needed
Health Care What access is there to medical/health services?	Medical clinic and lab on the DWU campus, Provincial Hospital with private ward 700m from the university with new OT and specialists within the core medical specialties



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A handwritten signature in black ink, appearing to read 'Catharina Vossen'.

Signed

Date 14.05.2019

Thank you for your request. You will be contacted immediately upon receipt of this request, and if accepted, we will endeavour to fulfil it as soon as possible.

Kind Regards,

Catharina Vossen
Catholic Volunteers Overseas
Caritas Aotearoa New Zealand

